

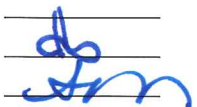
EVERETT CITY COUNCIL AGENDA ITEM COVER SHEET

PROJECT TITLE:

Amendment No.1 to the
Professional Services
Agreement with the DLR
Group for the design of the
Service Center Redevelopment
Project

_____ Briefing
_____ Proposed Action
_____ Consent
X _____ Action
_____ First Reading
_____ Second Reading
_____ Third Reading
_____ Public Hearing

COUNCIL BILL # _____
Originating Department Public Works
Contact Person Dave Davis
Phone Number 425-257-8913
FOR AGENDA OF December 21, 2016

Initialed by:
Department Head _____
CAA _____
Council President 

<u>Location</u>	<u>Preceding Action</u>	<u>Attachments</u>	<u>Department(s) Approval</u>
3200 Cedar Street	Professional Services Agreement	Amendment No.1	Public Works

Amount Budgeted	\$240,000	
Expenditure Required	\$133,117	Account Number(s):
Budget Remaining	-0-	Public Works – Fund 401
Additional Required	\$133,117	

DETAILED SUMMARY STATEMENT:

The original scope of work for the Professional Services Agreement with the DLR Group provided design services for a Master Plan for both the Public Works Department and the Transit Department.

Amendment No.1 will provide additional scope of work as was required to complete the General Contractor/Construction Management Approval Process, revise the Master Plan and Initiate the Schematic Design. The additional design efforts will provide a baseline of information for future project decisions.

Since the Service Center Redevelopment Project is on hold, pending further review, the DLR Group has agreed to reduce their compensation for the additional scope of work as a gesture of good faith to the City and a continued commitment to the project.

A breakdown of the contract amount is as follows:

Original Contract Amount	\$240,000
Amendment No.1	\$133,117
<u>Revised Contract Amount</u>	<u>\$373,117</u>

RECOMMENDATION (Exact action requested of Council):

Authorize the Mayor to sign Amendment No.1 to the Professional Services Agreement with the DLR Group for the design of the Service Center Redevelopment Project in the amount of \$373,117.

**AMENDMENT NO. 1
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF EVERETT
AND DLR GROUP**

This Amendment No.1 is dated for reference purposes October 19, 2016. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington ("City") and DLR Group ("Service Provider").

RECITALS

A. The City and Service Provider are parties to the Professional Services Agreement dated May 17, 2016 (the "Agreement").

B. The City and the Service Provider desire to amend the Agreement for the purpose of adding design services for the Service Center Redevelopment Project.

AGREEMENT

The City and Service Provider agree as follows:

1. The Agreement is modified so that time of beginning and completion are as follows:

Time of Beginning and Completion of Performance: This Agreement shall commence as of the date of execution of this Agreement and shall be completed by December 31, 2016.

2. The Agreement is modified so that total compensation, including all services and expenses, shall not exceed \$373,117.
3. The Work is modified to add the Work shown on Exhibit A to this Amendment.
4. Regardless of the date(s) on which this Amendment is signed by the parties, the parties agree that the Agreement has been continuously in effect since May 17, 2016.
5. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT
WASHINGTON**

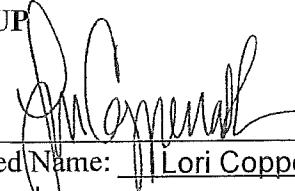
DLR GROUP

By: _____
Ray Stephanson, Mayor

Date

ATTEST:

Sharon Fuller, City Clerk
Date: _____

Signature: 
Typed/Printed Name: Lori Coppenrath
Title: Principal

December 8, 2016
Date

APPROVED AS TO FORM:

James D. Iles, City Attorney
Date: _____

EXHIBIT A
AMENDEMENT NO. 1
SCOPE OF WORK

PROFESSIONAL SERVICES SCOPE

The scope of services for Amendment No. 1 for the Service Center Redevelopment Project shall include GC/CM Approval Process, Master Plan Revisions, Initial Schematic Design, and Design Options

GC/CM APPROVAL PROCESS

Provide the following work to take the GC/CM from initial conception through completion of the Request for Proposals.

1. Attend additional meetings as required
2. Coordinate the City of Everett GC/CM Consultant – Michael E. Purdy Associates, LLC
3. Provide project information and graphics as required for State of Washington – Capital Project Advisory Review Board (CPARB) Application
4. Provide project information and graphics as required for Project Review Committee – Oral Presentation
5. Attend oral presentation preparation meetings as required
6. Attend Project Review Committee – Oral Presentation September 22, 2016 – Kent, WA
7. Coordinate project information and schedule meetings in support of the GC/CM – Request for Proposals

MASTER PLAN REVISIONS

1. Attend additional meetings as required
2. Revise Master Plan to as required to reflect City comments
3. Provide an additional design charrette to review Master Plan Revisions with City Staff
4. Finalize Master Plan as required following design charrette
5. Provide Master Plan graphics as required in support of Council Briefing August 31, 2016
6. Attend meetings as required following Council Briefing

INITIAL SCHEMATIC DESIGN

1. Coordinate Schematic Design schedule of meetings with City
2. Tour Public Works facilities with design team
3. As Built existing Shop and Warehouse building areas
4. Attend and run 3 Schematic Design charrettes
5. Provide project information and initial schematic design concepts

DESIGN OPTIONS

1. Attend meetings as required to review project site and design options

Amendment No.1 - Compensation

A breakdown of Amendment No.1 compensation is as follows:

GC/CM Approval Process	\$ 15,637
Master Plan Revision	\$ 21,974
Initial Schematic Design	\$ 95,506
Amendment No.1 – Compensation	\$133,117

Completion of Performance

Design services shall be completed by December 31, 2016